

**RAPID CITY CATHOLIC SCHOOL SYSTEM  
BOARD MINUTES  
Monday, October 22, 2018  
Cathedral Rectory Building – Basement Conference Room**

ATTENDING: Michael Albertson, Rev. Brian Christensen, Thomas Durkin, Christopher Grant, Bishop Robert Gruss, Terri Hilt, Jeffrey Hurd, Michael Johnson, Jennifer Keszler, Susan Safford, Corrie Stephens, LeAnn Wenger

ABSENT: Rev. Edward Witt

INTERESTED PARTIES: Dave Hollenbeck, Barb Honeycutt, Colleen Lecy, Mary Helen Olson, Robert Satter, Mike Solano

GUESTS: Shellie Farwell, Tracy Freidel, Chris Motz

RECORDER: Marcia Werner

**0.1 Opening prayer** was led by Bishop Gruss.

**MINUTES-APPROVAL**

**1.1 Approval of Minutes from September 24, 2018 Meeting** as presented and filed with the recorder.

**BOARD DEVELOPMENT**

- 2.1 Chris Motz, SD Catholic Conference Executive Director**, provided information on gender ideology, Catholic beliefs related to same, and reported on the ongoing policy development for Catholic schools across South Dakota.
- 2.2 Prayer and meditation** were led by Susan Safford. She distributed a copy of *“Homily of His Holiness John Paul II for the Inauguration of His Pontificate,”* and discussion ensued.

**REPORTS**

- 3.1 Living the Mission Appeal Update** by Bishop Gruss, Fr. Christensen, and Supt. Honeycutt. The pilot phase is nearly complete with the planning phase for Block One to begin. A gathering of families is scheduled for October 29<sup>th</sup> at OLPH.
- 3.2 Booster Club Report** was included in the packet.
- 3.3 Chairman's Report** was deferred to Executive Session.
- 3.4 Administrative Report** was included in the Board packet. Supt. Honeycutt further highlighted items and commended the generosity of the school community during the recent fundraiser for the Leah Nixon family and various other benefits and activities.
- 3.4.1 Written Chaplain’s Report** was included in the Board packet.
- 3.5 Committee Reports**
- 3.5.1 Finance Committee** report was included in the Board packet. Mike Solano requested Board direction regarding the 2018-19 audit, which was deferred to next month.
- 3.5.2 Facilities Committee** report was included in the Board packet. Mike Johnson reiterated the urgent need for a new floor scrubber for upstairs at the high school. Motion by Chris Grant, “Approve \$5200.00 for a **new floor scrubber at St. Thomas More High School.**” Motion seconded and approved unanimously.
- 3.5.3 Development Committee & Development Office** reports were included in the Board packet. Robert Satter further reported that the first 2018-19 Annual Appeal letter was sent to school parents on October 22<sup>nd</sup>. Terri Hilt distributed Winterfest Eventbrite ticket information to Board members for distribution to family and friends.

- 3.5.4 **Mission Committee** continues to work on developing a Purpose Statement to be shared in the near future.
- 3.5.5 **Investment Committee** report was included in the Board packet. Jeff Hurd reported that the committee will begin meeting twice yearly rather than quarterly.
- 3.5.6 **Executive Committee** met to review agenda items.

**UNFINISHED BUSINESS**

- 4.1 Motion by Chris Grant, “**Approve BOD 3000-033 Home School Participation Policy** and supporting application materials as presented.” Motion seconded and carried unanimously.
- 4.2 Motion by Mike Johnson, “**Approve Revised BOD 3000-004 Emergency or Disaster Operations Policy** as presented.” Revised policy includes ALICE protocol to allow consideration of RCCSS as an ALICE-Certified school. Motion seconded and carried unanimously.

**NEW BUSINESS**

- 5.1 None

**EXECUTIVE SESSION**

- 6.1 The Board went into Executive Session at 6:30 p.m. and came out of Executive Session at 6:45 p.m.

Motion by Jeff Hurd, “The Executive Committee RCCSS Board of Directors shall complete an **annual review of the Superintendent**. The format, extent, and criteria to be used within the annual review shall be established by the RCCSS Board of Directors and shall address measurement against strategic goals and priorities and adherence to the policies of RCCSS. A summary of that review shall be presented to the overall Board of Directors. Consideration of wage adjustments shall be presented to the Board of Directors for consideration and/or action at time of presentation of annual review. The wages and benefits of the Superintendent shall be set by RCCSS Board of Directors.” Motion seconded and carried unanimously.

Motion by Jeff Hurd, “The Executive Committee RCCSS Board of Directors, in conjunction with the Superintendent, shall complete an **annual review of the Chief Financial Officer, Elementary School Principal, Middle School Principal, High School Principal, and any other parties deemed by the Board of Directors as rising to that level of authority/responsibility within the RCCSS**. The format, extent, and criteria to be used within the annual review shall be established by the RCCSS Board of Directors and shall address measurement against strategic goals and priorities and adherence to the policies of RCCSS. A summary of that review shall be presented to the overall Board of Directors. Consideration of wage adjustments for each party reviewed shall be presented to the Board of Directors for consideration and/or action at time of presentation of annual review. The wages and benefits of the entities contained within this section shall be set by RCCSS Board of Directors.” Motion seconded and carried unanimously.

**ANNOUNCEMENTS**

- 7.1 The **next meeting** will be held November 26, 2018 at 5:00 p.m. in the Cathedral Rectory basement large meeting room.
- 7.2 **Adjournment.** The meeting was adjourned at 6:45 p.m..

Respectfully submitted,

Marcia Werner