

**RAPID CITY CATHOLIC SCHOOL SYSTEM
BOARD MINUTES
Monday, January 23, 2023
5:00 p.m.
Holy Family Meeting Room
Catholic Chancery Building**

ATTENDING: Rev. Brian Christensen, Christopher Dietrich, Suzanne Feist, Jess Karim, Jennifer Keszler, Brendan Murphy, Bruce Rook, Tara Schaack, Cassidy Stalley, Corrie Stephens, Joe Strain, Rev. Andrzej Wyrostek

ABSENT: Bishop Peter Muhich

INTERESTED PARTIES: Robert Aberle, Rebecca Cronin, Jim Johnston, Colleen Lecy, Craig Nowotny, Mary Helen Olsen, Wayne Sullivan

GUESTS: Mike Solano

RECORDER: Marcia Werner

0.1 Opening prayer was led by Fr. Wyrostek.

MINUTES-APPROVAL

1.1 Approval of Minutes from January 2, 2023 Meeting as presented and filed with the recorder.

BOARD DEVELOPMENT

2.1 Prayer Meditation, reflection and discussion on “*Ten Universal Principles*,” “Principle 6 – The Principle of Full Human Value,” pgs. 44-50, was led by Robert Aberle.

REPORTS

3.1 Living the Mission Appeal Update by Mike Solano. Funds are slated to be released following the 2024 fiscal year audit. Amount raised to date is \$8.3M.

3.2 Booster Club Report was deferred.

3.3 Chairman's Report by Corrie Stephens. Chairman Stephens expressed his thanks for the recent staff Christmas party and encouraged members to attend upcoming NCSW events.

3.4 Administrative Report was included in the Board packet.

3.4.1 Campus Ministry Report was included in the Board packet.

3.4.2 Superintendent Robert Aberle reported on NCSW 60 second radio spots that were taped by Mike Fell with administrators. Dr. Tipton is expected to join next month’s Board meeting via Zoom. Discussion is ongoing regarding the vacant Development Director position. After reviewing the school calendar for 22-23, it is unnecessary to make up any snow days due to an excess of instructional days built into the calendar.

3.4.3 Elementary Principal Colleen Lecy recapped her report and reiterated the need for substitute teachers. She highlighted NCSW events at St. Elizabeth Seton.

3.4.4 Middle School Principal Mary Helen Olsen also highlighted NCSW activities. Additionally, there has been increased interest in 8th grade for the 2023-24 school year.

3.4.5 High School Principal Jim Johnston encouraged members to attend the NCSW events including the All-System Mass and Men in Black game on Monday, January

30th. There will be another bake sale to benefit the Sales' family at the boys' basketball game on Friday against RC Christian. Plans are underway to introduce the "Know Your Faith State Trivia Competition," which is held in North Dakota each year. Two STM teachers will travel to ND and explore options for our participation next year.

3.5 Committee Reports

- 3.5.1 **Finance Committee** report was included in the Board packet. Rebecca Cronin and Mike Solano reviewed in detail, "*Income and Expense by Year, 2015-2022,*" and "*2023-2024 Budget Ideas and Proposals.*" Craig Nowotny spoke to proposals with regard to Activities with feedback from Board members. Members were encouraged to review the proposals for future discussion.
- 3.5.2 **Facilities Committee** report was included in the Board packet. Bruce Rook reported that the Cambell Street property continues to be problematic with the homeless population. To date, no purchase offers have been received. The Board encouraged the Committee to formulate concrete goals and future expenditures for facility upgrades.
- 3.5.3 **Development Committee & Development Office** reports were given by Wayne Sullivan. September 15-16, 2023 are the dates for The Cavalier events with an All-School Reunion slated during that timeframe. The Spirit shirt/logo contest will begin next month. The Annual Fund is currently \$30,000+ with plans to send a second Appeal letter in the very near future. The Alumni Endowment has received ~\$350,000 in pledges. Alumni databases are updated daily. *The Cavalier* magazine was sent out in December and feedback has been very positive.
- 3.5.4 **Mission Committee** report was included in the Board packet. Fr. Christensen reiterated that increased communication between RCCSS and the parishes continues to be a priority.
- 3.5.5 **Investment Committee** report was included in the Board packet. Mike Solano reviewed the Endowment accounts and deferred to New Business for Board action on transfer of funds.
- 3.5.6 **Activities Committee** report by Chris Dietrich. He requested that members review the spreadsheet, "*Activities Income and Expense Report,*" that was included in the Board packet to facilitate future discussion on same.
- 3.5.7 **Ad Hoc Committee** report was deferred.
- 3.5.8 **Executive Committee** met to review agenda items.

UNFINISHED BUSINESS

- 4.1 Motion by Cassidy Stalley, "Approve the **2023-2024 tuition rates** as presented." Motion seconded and carried unanimously.

NEW BUSINESS

- 5.1 Motion by Jess Karim, "Accept the **2021-2022 audit** as presented." Motion seconded and carried unanimously.
- 5.2 Motion by Cassidy Stalley, "Approve **moving \$185,236 from Temporarily Restricted Non-Spendable funds to Temporarily Restricted Spendable funds.**" Motion seconded and carried unanimously.
- 5.3 Motion by Fr. Christensen, "Approve the **release from restriction up to \$220,000** in Spendable funds during the 2023-2024 school year.
- 5.4 Motion by Fr. Christensen, "Approve the **opening of a Money Market account** with RBC for the purposes of investing unrestricted cash." Motion seconded and carried unanimously.

EXECUTIVE SESSION

- 6.1** The Board went into Executive Session at 7:50 p.m. and came out of Executive Session at 8:45 p.m. Motion by Tara Schaack, “Approve **tuition waivers and buy-outs** as recommended by the Finance Committee.” Motion seconded and carried unanimously.

ANNOUNCEMENTS

- 7.1** The **next meeting** will be held February 27, 2023 at 5:00 p.m., Holy Family Meeting Room – Catholic Chancery building.
- 7.2** **Adjournment.** The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Marcia Werner