

**RAPID CITY CATHOLIC SCHOOL SYSTEM
BOARD MINUTES
Monday, April 24, 2023
4:00 p.m.
Jerusalem Meeting Room
Terra Sancta Retreat Center**

ATTENDING: Rev. Brian Christensen, Christopher Dietrich, Suzanne Feist, Jess Karim, Jennifer Keszler, Bishop Peter Muhich, Brendan Murphy, Tara Schaack, Cassidy Stalley, Corrie Stephens, Joe Strain, Rev. Andrzej Wyrostek

INTERESTED PARTIES: Robert Aberle, Rebecca Cronin, Jim Johnston, Colleen Lecy, Craig Nowotny, Mary Helen Olsen, Julie Tipton (via Zoom)

RECORDER: Marcia Werner

0.1 Opening prayer was led by Fr. Wyrostek.

MINUTES-APPROVAL

1.1 Approval of Minutes from March 27, 2023 and Special Executive Session of April 3, 2023 Meeting as presented and filed with the recorder.

BOARD DEVELOPMENT

2.1 Prayer Meditation, reflection, and discussion on *“Ten Universal Principles,”* “Principle 9 – The Principle of Limits to Freedom,” pgs. 80-87, was led by Robert Aberle.

REPORTS

- 3.1 Living the Mission Appeal Update** was deferred.
- 3.2 Booster Club Report** was deferred.
- 3.3 Chairman's Report** by Corrie Stephens. An interview committee is being formed with regard to the Development Office open positions; a lease has been signed with the Diocese of Rapid City for office space; an Ad Hoc committee has been formed to address the superintendent transition; and, a snow day proposal was discussed at length with the Executive Committee.
- 3.4 Administrative Report** was included in the Board packet.
- 3.4.1** Campus Ministry Report was included in the Board packet.
- 3.4.2** Superintendent Robert Aberle sent out a letter to parents and staff regarding extension of the school year instructional time due to excessive snow days. A video is in production to introduce Dr. Julie Tipton to the school community and stakeholders. Fr. Scott Trainor has been asked to lead the November 20th staff retreat with the possibility of leading a board retreat the following day.
- 3.4.3** Elementary Principal Colleen Lecy highlighted items in her report and stated that standardized testing will be begin the end of this week.
- 3.4.4** Middle School Principal Mary Helen Olsen reviewed a few items of her report and stated new family tours are ongoing.
- 3.4.5** High School Principal Jim Johnston further reported that AP testing will start next week, the day of service for seniors is on May 19th, Packing Hope was a huge success, and the STM play, “Secret Garden,” is scheduled for the end of this week.
- 3.5 Committee Reports**
- 3.5.1 Finance Committee** report was included in the Board packet. Rebecca encouraged Board input on revision of the current Leave policy. A proposal to compensate hourly staff for snow days was deferred to New Business.

- 3.5.2 **Facilities Committee** report was included in the Board packet. Brendan Murphy highlighted a few items from said report.
- 3.5.3 **Development Committee & Development Office** reports were included in the Board packet. Corrie Stephens reported that the Annual Appeal is slated to produce ~\$50,000. “*The Cavalier*” magazine is on target for a June publishing date with Dr. Tipton to be featured on the cover. Alumni relations are up to 819 from the original number of 238. LIV Hospitality is sponsoring the Cavalier event in September.
- 3.5.4 **Mission Committee** report was included in the Board packet. Fr. Christensen highlighted items from the report; including, an August 1st launch date for a common calendar between the parishes and RCCSS.
- 3.5.5 **Investment Committee** report was deferred.
- 3.5.6 **Activities Committee** report by Chris Dietrich. He recently met with the AD from Central High School. He plans to attend a Rapid City Sports Commission forum this week on sports facilities’ needs in the Rapid City area.
- 3.5.7 **Ad Hoc Committee** report by Suzanne Feist. A Superintendent Transition Ad Hoc committee will be led by Dionne Eastmo. They met last week to outline a timeline and provide information to Dr. Tipton utilizing the National Standards and Benchmarks for Effective Catholic Elementary and Secondary Schools (NSBECS).
- 3.5.8 **Executive Committee** met to review agenda items and discuss Board membership regarding upcoming vacancies. Jess Karim has initiated communication with a few interested parties and recommendations to the full Board as such are expected in the near future.

UNFINISHED BUSINESS

- 4.1 None.

NEW BUSINESS

- 5.1 Motion by Chris Dietrich, “Approve **2023-2024 SDSHAA Membership** as presented.” Motion seconded and carried unanimously.
- 5.2 Motion by Jess Karim, “Approval of two days of pay for all hourly employees, which equals \$7400, plus the option of two additional days at the end of the school year for compensation due to snow days.” Motion seconded. Amended motion by Jess Karim, “Approval for **two days of pay for all hourly employees with the option to make up two more days of additional hours at the end of the school year** as compensation for hours missed due to snow days. Additionally, hourly employees who took vacation pay due to snow days may have the vacation days reinstated instead of being paid for two additional days.” Motion seconded and carried unanimously. Compensation to be paid on the scheduled May 10, 2023 payroll.

EXECUTIVE SESSION

- 6.1 The Board went into Executive Session at 5:05 p.m. and came out of Executive Session at 5:14 p.m. Motion by Fr. Christensen, “Approve a tuition waiver for a recently withdrawn 5th grade student.” Motion seconded and carried unanimously.

ANNOUNCEMENTS

- 7.1 The **next meeting** will be held May 22, 2023 at 5:00 p.m. at the Holy Family Meeting Room – Catholic Chancery building.
- 7.2 **Adjournment.** The meeting was adjourned at 5:14 p.m..

Respectfully submitted,

Marcia Werner