



## **RAPID CITY CATHOLIC SCHOOL SYSTEM**

**AMENDED** Board Agenda

Monday, August 28, 2023

Holy Family Meeting Room

Catholic Chancery Building

Rapid City, South Dakota

### **I. Opening Prayer**

### **II. Public Participation/Visitor Input**

*If you wish to address the Board, please contact the Board President with a written request to include subject matter a minimum of 24 hours before the meeting. Employees and members of the public are reminded they must follow and exhaust all administrative remedies prior to presenting matters to the Board.*

### **III. Consent Agenda**

*Consent Agenda items are those items that involve routine, procedural, information, and self-explanatory non-controversial matters typically found in an agenda in one area. These items are then presented to the board in a single motion for an up or down vote after allowing anyone to request that a specific item be moved to the full agenda for individual attention. Other items, particularly those requiring strategic thought, decision making or action, are handled as usual.*

- Approval of July Board Meeting Minutes
- Approval of Coaching Contracts
  - Austin Hagen, Football
  - Brendan Murphy, Tennis
  - Tracy Stamper, Cheer
  - Nick Durham, Football
  - Scott McDonald, Volleyball
  - Stone Durham, Football
  - Nicholas Wald, Football
  - Katrina Thorn, Cross Country
  - Krysia Kjerstad, Volleyball
  - Shannah Loeffen, Volleyball
  - Andy Shaw, Golf
  - Ryan Speed, Football



- Ashlin Wickham, Volleyball
- Royce Wuertzer, Cross Country
- Ty Trainor, Cross Country
- Michelle Pawelski, Cross Country
- Stephanie Strand, Girls Tennis
- Sabrina Rausch, Volleyball
- Audrey Bunge, Volleyball
- Josh Mumm, Soccer
- Scott Hagen, Football
- Joe Guittierez, Football
- Craig Nowotny, Football
- Approval of Teaching Contracts
  - Kimberlee Brown, MS Para
  - Elizabeth Halle, ES Teacher
  - John Marshal, MS Para
  - Abbey Hilt, MS English
  - Stacey Schultz, HS English
  - Megan M. Samuelson, MS English
  - Kenni Rich, Preschool Aide
  - Spencer Crawford, MS
  - Melissa Hovland, Preschool Aide
  - Meryl Gaeta, Art
  - Mercedes Knapp, Project Excel and Literacy
  - **Jensen Tremmel, Preschool Aide**
  - **Olivia Tremmel, Preschool Aide**
  - **Anthony Flores**
  - **Louise Swanson**
- Approval of Marketing & Event Coordinator Contract
  - Sabrina Rausch
- Approval of Support Staff Contracts
  - Theresa Denning, Kitchen
  - Rick Brommer, Football Field Maintenance
  - Craig Nowotny, Football Field Maintenance
- Living the Mission Appeal Update
- Booster Club Report
- Campus Ministry Report

#### **IV. Action Items**



*Action Items that appear on our agenda are presented by a Board Member when he/she would like to provide an oral update or discuss a specific item or issue with the Board. This is also a time to address any specific questions. A motion may or may not be required following the report.*

- **Brendan Murphy, Facilities Committee Chair**
  - Seeking Board approval to conduct exploratory meetings with coaches, school administration, interested constituents, and community partners to update the high school track. The meetings would address school safety, current and future needs/concerns, and act as a catalyst whereby families, community partners, and the development office can rally around and support this endeavor for the future viability of our schools.
  - Additionally, if the Committee is seeking the unencumbered ability to secure donor interest and funding for future use related to the track project. ○ Dr. Tipton has secured permission from Bishop Peter to complete the track project (phased project).
- **Dr. Julie Tipton, Superintendent**
  - **COVID POLICY FOR RCCSS EMPLOYEES**
  - **TOBACCO FREE SCHOOLS POLICY**

The Board Members or Interested Parties listed below have no report for the action agenda:

- **Bishop Peter Muhich, Bishop of the Diocese of Rapid City**
- **Cassidy Stalley, President**
- **Suzanne Feist, Vice President**
- **Joe Strain, Treasurer**
- **Jess Karim, Secretary**
- **Joe Strain, Investment Committee Chair**
- **Joe Strain, Finance Committee, Development Committee Chair • Fr. Brian Christianson, Mission Committee Chair**
- **Corrie Stephens, Activities Committee Chair**
- **Fr. Andrzej Wyrostek**
- **Tara Schaack**
- **Christopher Dietrich**



- **LeAnn Wenger**
- **Eric Scherr**
- **Campus Ministry**
- **Booster Club**
- **Ad Hoc Committee(s)**
- **Elementary Principal**
- **Middle School Principal**
- **High School Principal**

#### **V. Information Items**

*Information Items on our agenda is a written report that does not require discussion. Board Members are expected to read this information prior to each meeting. Board Members may clarify information at the board meeting.*

- **Dr. Julie Tipon, Superintendent**
  - Current enrollment first day of school - 702
  - Met with families not returning and there are many reasons people chose to leave, including sports, playing time, coaching not up to expectations (Catholic), learning support for students, bullying, perception that students are not disciplined, peers leaving or peer conflict.
- **Cassidy Stalley, President**
  - All Board members will be given a school email for ease of use and security/privacy on Google Board site.
  - Thanks to Dr. Tipon, Google Board Site up and running, with all documents, agendas, meeting minutes, policies, manual, committee minutes, etc. Training will occur during our board development.
  - Thank you for participating in the orientation/back-to-school nights. I heard from many people how happy they were to see us there, especially that a priest was at SES. We handed out brochures, committee descriptions, and committee interest forms.
- **Joe Strain, Finance Committee Chair**
  - Two additional scholarship applications received and granted
  - Committee exploring, after FY23, conducting a full audit every 3-5 rotation, with reviews every year
  - Enrollment: 694
  - Revenue anticipated to be down in both tuition and fundraising from approved budget. Salaries and benefits, along with most other expenses seem to be holding steady.



- **Corrie Stephens, Activities Committee Chair**

- Reviewed coaching staff, compensation, contracts, participation fees, and numbers of participants
- Booster Club taking back running concessions for upcoming year; will be submitting a request to Pennington County for 50/50 drawings; will be set up selling CAV gear at orientations
- Using rSchool Today app to track all school activities that person wants to follow instead of Activity Cards
- Activity Pass Cards for School Board Members

- **Jess Karim and Suzanne Feist, Development Committee Co-Chair**

Cavalier Magazine has brought in \$2,795.00 since January 2023.

- Spirit Shirts - will keep up another month for families to purchase. Additional shirts to be ordered for those who can't afford them.
- Cavalier Weekend -
  - Sabrina working on promoting event through flyers, social media, and announcements at Masses. Sabrina still working to find Sullivan's alumni database to reach and promote to alumni.
  - "Fund-A-Need" - will go build an endowment fund for teachers; want to invest in greater long-term effort to attract and retain quality staff.
- **OUR "ASK" AT THE END OF THE CAVALIER WILL BE FOR SPECIFIC FACILITIES NEEDS THAT WILL BE DELINEATED BY ITEM AND PRICE. THIS WILL BE A REVERSE AUCTION AND THERE WILL BE AN OPPORTUNITY AT THE VERY END FOR EVERYONE IN ATTENDANCE TO CONTRIBUTE SOMETHING TOWARD FACILITIES NEEDS.**
  - Classroom Baskets all set
  - Only have 10 live auction items, remaining items will be rolled into an online auction that will end over the weekend.
  - **STILL IN NEED OF BOARD MEMBER HELP DURING THE CAVALIER. ALL HANDS ON DECK REQUEST. ALL OF US ARE AMBASSADORS FOR THAT EVENING. PLEASE COMMUNICATE WITH JESS IF YOU CAN HELP WITH:**
    - **2 DOOR GREETERS - 4:45-6PM**
    - **3 WINE POURERS - 4:45-6PM**
    - **1 WIN POURER FOLLOWING THE PROGRAM TILL 8:30PM**



- Fall Extravaganza - discussed moving to spring semester.
- **Brendan Murphy, Facilities Committee Chair**
  - RCCSS is in dire need of employees to clean and maintain our buildings. Dr. Tipton suggested soliciting help from other custodians from nearby parishes. Committee also discussed considering the use of Black Hills Works.
  - PTO is obtaining financial support for additional playground equipment for the MS. PTO received a small grant and have raised money to provide a new Gaga Ball pit.
  - As a Committee discussed that its focus should be inclusive of our future needs and aspirations while addressing daily operational essentials.
  - School Safety - Dr. Tipton is looking at bringing in a new program called: "I love you Guys," which relates to how we respond to external threats.
- **Elementary Principal**
  - Back-to-school events well attended and received.
  - New teachers - Mrs. Halle (2nd grade); Mrs. Geddes (Library); Ms. Brown (para and assist with large 1st grade classes); Mrs. Knapp (part-time doing Project Excel and literacy); Mrs. Gaeta (art).
  - Renaissance STAR tests to replace ACT spring testing.
- **Middle School Principal**
  - Back-to-school events well attended and received.
  - Recipient of Back to School efforts from Cathedral Parish and BH Federal Credit Union; received \$250, which has been applied to the student activity account for student needs.
  - Keep in Touch with Parents - new initiative to invite parents to come to school to meet with principal; Coffee and Conversation with parents - am session; Dessert and Conversation - pm session.
  - New teachers/update on staff - Robert Aberle returns as Head of Guidance, in MS 3 days a week; Holly Carchesio (counselor); Carrie Wilson (20 yr. RCCSS veteran returning to teach 6th grade math, homeroom, enrichment); John Marshal (para); Vickers (Director of 6-12 Student Success Center); Megan Samuleson (7th grade ELA); Shantel Weyrich (6th and 7th Science); Carlene Roper (8th Science); Marcia Torgude (8th Algebra, Computer Science)
  - Theology of the Body will be taught to all 3 grade levels
- **High School Principal**
  - Back-to-school events well attended and received.



- New teachers for Adv. English and new AP course.
- Retreat was a solid start (teachers want more of that opportunity)
- **Campus Ministry**
  - **FIRST TWO DAYS OF SCHOOL IN HS WERE RETREAT DAYS FOLLOWING SCRIPTURAL THEME OF “PERHAPS YOU WERE BORN FOR A TIME SUCH AS THIS.” IT WAS WELL RECEIVED BY STUDENTS AND STAFF.**
  - **HAD DAILY MASS AND ADORATION, ALONG WITH A TIME FOR CONFESSION ON SECOND DAY.**
  - **CREATED FAITH FAMILIES.**
  - **FEW COMMENTS FROM STUDENTS:**
    - **“DURING MASS THE FIRST DAY, I ENCOUNTERED GOD THE MOST. I THINK IT WAS BECAUSE IT WAS THE FIRST TIME WE ALL PRAYED THE MASS AS A SCHOOL THIS YEAR.”**
    - **“CONFESSION . . . THE PRIEST HELPED ME FIND WAYS TO BRING ME PEACE IN MY VERY STRESSFUL LIFE.”**
    - **“ADORATION BECAUSE IT GIVE ME SOME TIME TO JUST SIT AND HAVE A TALK WITH THE LORD . . . IT’S JUST LETTING YOURSELF BE WITH HIM.”**

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- **Eric Scherr**
- **Booster Club**
- **Ad Hoc Committee(s)**



## **VI. Board Development and Training**

*Board development and training is vital to being an effective board. Board development and training will vary per meeting, with the goal to educate Board Members on their roles, responsibilities, and expectations as Board Members, through building on the work that was begun at Retreat.*

- **Dr. Tipton**
  - Board Emails
  - Board Google Site and Agenda Training

## **VII. Executive Session**

## **VIII. Upcoming Dates/Announcements**

- September 15, 2023 - Cavalier Event
- September 16, 2023 - Golf Tournament, Mass, football game
- September 25, 2023 - School Board Meeting

## **IX. Adjournment/Closing Prayer**